



Foothills Board of Trustees
Regular Meeting Minutes
Date 12-7-2023

Board Members Present: Beth Adams, Sue Bloomfield, John Hill, Mary Klecan, Linda Kothera

Absent: Walter Nash, Diana Hutchinson, Gretchen Haley (ex-officio)

Others present: Sean Neil-Barron, present because Gretchen was away; Katie Watkins

Consent Agenda: The November Board meeting minutes were approved without objection.

Regular Agenda

Board Discussion

Budget and Third Quarter finances

Katie showed the Board the budget presentation she was presenting in the following Sunday's December Congregational meeting.

- She mentioned that improvements in reporting on monthly financial activity has allowed her to produce reports more quickly than prior to the church's hiring of Your Part Time Controller.
- Katie reported that progress is being made towards the church being compensated by Pinkard for delays and mistakes during the construction process.
- She mentioned that church staff was working to ensure a smooth meeting, given this is the first congregational meeting to be presented in a hybrid format, i.e. offering both online and in person attendance.
- The Board discussed congregational meeting logistics.
- The Board acknowledged the hard work of Rev. Sean and staff and volunteers involved in making the A/V technology work so well for Sunday services in the new sanctuary.

Six month review of 2023-24 Board year goals

- There is a need for the Board to inform and educate the congregation as to what the Board's duties and activities are, especially since the change to policy-based governance.
- Another "beverages with the Board" event will be scheduled to coincide with the end of the next Base Camp class. Linda to find that date from Lauren.
- Linda also to write up a blurb for the next Communicator detailing progress on Board goals, and to contact the person that makes slides for Sunday services to make a slide to show in the announcements.
- The Board Handbook is almost finished. Sue will check with Diana and Gretchen to make a final draft.
- Board is making time in each meeting to have future-focused discussions. Beth mentioned that, in the context of upcoming visioning efforts, it would be helpful to have people who were previously involved in the 2018 visioning work, to gauge differences between people's experiences of the church then and now.
- The Senior Minister review Board committee is working on their summary document, which they expect to be finished in January.

Linkage related work

Beth reported that the Linkage Committee (Beth, Mary, April Undy) met November 27th and discussed how to facilitate partner meetings. Some questions that arose included:

- How involved does the Board need to be?
- How much reporting does the Board want?
- Where will we store the information gathered?
- How does Linkage Committee springboard off of existing meetings that church staff are already involved in?

The discussion led to the determination that a template is needed to get data from and about partners during meetings. There was general agreement that the Board would like to hear regular updates about this work.

Checkout: what does the congregation need to know?

- Congregational meeting December 10th, in person and online options for attendance are available.
- Linkage Committee will likely be reaching out to past visioning-process participants to get their input

The meeting was adjourned at approximately 6:30 pm.

Minutes written and presented by Linda Kothera