



**Foothills Board of Trustees
Regular Meeting Minutes
Date 10-6-22**

Board Members Present: Sue Bloomfield, Andrea Delorey, Diana Hutchinson, Mary Klecan, Linda Kothera, Walter Nash, Gretchen Haley (ex-officio Board member)

Consent Agenda

September Draft Board meeting minutes. A motion was made to approve the minutes as written. Motion approved.

Regular Agenda

Meeting time. In addition to changing the day of the monthly Board of Trustees meeting to the first Thursday of the month, the Board agreed to move the time of the monthly meeting to 5:30 pm.

Board Covenant

Sue Bloomfield wrote up the Board's ideas into a document that is saved on the Google drive [here](#). Motion was made to approve the 2022-2023 Board covenant. Motion approved.

Mary Klecan suggested it is read before every Board meeting. Motion made and approved.

History of Foothills UU Church book

Gretchen read the [book](#) and certified that to the best of her knowledge, the history is accurate. The Board unanimously and enthusiastically approved the publication of the book. Motion made and approved.

Monitoring

Annual Board Goal Oriented Work

The Board discussed and finalized the six goals it established during its September retreat

1. **Linkage.** Board discussed the need for a multi-year schedule, where the questions we ask are informed by the schedule. It was decided that efforts would launch after the first

of the year, with a plan completed by the December Board meeting. The Board committee (AD, WN and LK) established to begin to develop the Board's linkage plan will meet again with Laura Park in November to help us phrase our question(s).

The Board's sources of authority and accountability have been updated in the policy book as policy 1.1.4. [Link](#).

2. **Bylaws.** Board discussed the need to have in person or online meetings to introduce new Bylaws and give opportunities for people to read and discuss them before voting on them. Board needs to recirculate the draft Bylaws, say we are pushing discussion of them until May or June, and have a way for people who are interested to register their interest so they are included in invites to discussions.
3. **Alignment of policies, bylaws and monitoring.** This work will be ongoing. Recent work included Mary Klecan and Linda Kothera working on the policy book and noting some items for discussion, namely Policy 1.5 about committees, and 3.4.6 about Stewardship.
4. **Future focus.** This item was rolled into Linkage
5. Appoint a **replacement Board member** for Richie Nelsen.
6. **Fill committees.** Board discussed the need for a Board Finance committee when the Finance Team that is under Ministry has Mary Klecan (Board Treasurer) involved as the Board liaison. If there will be no Board Finance committee, the policy book needs to reflect that.

Ministry Report

Monitoring. Employee handbook still needs to be aligned with policies.

Staffing and church business. Gretchen shared details of the latest staff survey, as well as data about levels of current engagement, financial giving, numbers of people volunteering, and details from the covenantal check in on August 28, 2022.

Building update. BET continues to meet weekly and the Board is grateful for their continued support of the project.

Fundraising update. Gretchen shared some updates about the first phase of fundraising, as well as next steps as the campaign is rolled out to more members.

Restoring Wholeness work. Gretchen mentioned that Namaqua named an interim minister. Board briefly discussed the Board's next response to communications with Foothills' former music director about releasing the church from any future legal claims.

What does the congregation need to know?

Board goals for this year, including “launching fundraising efforts” and reconstituting Stewardship Team. Also approval of publication of Foothills UU History Book, with launch date of Nov 20.

The meeting was adjourned at 7:45 pm

Minutes written and presented by Linda Kothera