

Packet for Annual Congregational Meeting

June 4, 2017, 11:30 a.m.



In advance of the meeting, a more thorough packet was sent to all members. This packet can be accessed at this link:

<http://foothillsuu.org/annualpacket2017>

All members should have also received a full packet with the details and history of our governance changes. This can be accessed at this link:

<http://foothillsuu.org/governanceproposal2017>

Contents of this Packet:

1. Final Meeting Agenda
2. Foothills' Covenant of Right Relations
3. Proposed Standing Rules
4. 2017-18 Budget Summary
5. Nominated Slate
6. Governance Motions
7. Proposed By-Law Changes

A few copies of the follow are also available in hard copy for those who would like to have these in hard copy:

1. The full proposed budget for 2017-18
2. The full packet sent out in advance
3. The full governance proposal sent out in advance
4. Governance changes tri-fold

**Annual Congregational Meeting Agenda
June 4, 2017**



1. Call to order & chalice lighting
2. In celebration & remembrance
3. Announcement of quorum
4. Approval of standing rules
5. Approval of minutes from previous congregational meetings (vote)
 - a. Annual meeting – June 5, 2016
 - b. Special meeting on mission statement – October 16, 2016
 - c. Special meeting on ordination – January 29, 2017
6. Senior Minister’s Report
7. President’s Report
8. Treasurer’s Report
9. Approval of the 2017-18 Operating Budget (vote)
10. Governance Task Force Report
11. Approval of Motions on Governance (votes)
 - d. Affirm proposed governance system & empower Board to undertake trial year
 - e. Amend bylaws
 - f. Resolution to revisit these bylaws changes at 2018 annual meeting
12. Election of Slate of Nominees (vote)
13. Closing remarks & adjournment

Foothills Covenant of Right Relations (formalized in January 2015)

We covenant to build a religious community guided by love
and sustained by respectful relationships

which work towards the greater and common good.

Believing that building healthy relationships is a spiritual practice,

we aim to listen appreciatively, speak with care, express gratitude, honor and value
our differences, and assume good intentions.

We will communicate directly, honestly and compassionately, particularly when we
are in conflict, and we will not expect to always get our own way.

When we feel hurt or when we hurt others, we will try to forgive, make amends and
connect in a spirit of love.

In celebration of the common purpose that unites us, we will do our best to abide
by this covenant.



Proposed Standing Rules

1. Members shall abide by the Foothills Unitarian Church Covenant of Right Relations.
2. No member shall speak more than once in debate on the same question until all members wishing to speak have done so.
3. No member shall speak more than twice in debate on the same question.
4. Comments made in debate shall be limited to a maximum of two minutes.
5. Any motions to amend the proposed bylaws revisions must be in writing and in the hand of the President before the motion is made from the floor.

Proposed 2017-18 Budget Summary

Category	17/18 Budget	Budgeted Change	16/17 Budget	16/17 Projected Actual
INCOME				
Pledges	\$659,600	\$ 51,410	\$608,190	\$ 613,600
Other Contributions	\$50,500	\$ 5,530	\$44,970	\$ 52,000
Transfer from Equity Funds	\$2,500	\$ -	\$2,500	\$ 2,500
Earned Revenues (fees and investments)	\$5,900	\$ (800)	\$6,700	\$ 12,400
Other Revenue (sales)	\$11,000	\$ (3,600)	\$14,600	\$ 13,700
Special Events (fundraisers)	\$30,600	\$ (9,550)	\$40,150	\$ 36,800
TOTAL INCOME	\$ 760,100	\$ 42,990	\$ 717,110	\$ 731,000
EXPENSES				
Assistance and Grants	\$ 2,400	\$ (2,500)	\$ 4,900	\$ 4,900
Salaries & Related Expenses	\$ 529,090	\$ 40,719	\$ 488,371	\$ 468,000
Contract Services	\$ 28,750	\$ 7,410	\$ 21,340	\$ 42,700
Professional Expenses	\$ 24,764	\$ 4,564	\$ 20,200	\$ 19,900
Non-Personnel Expenses (office and hospitality)	\$ 51,380	\$ 1,916	\$ 49,464	\$ 59,100
Facilities	\$ 56,100	\$ (550)	\$ 56,650	\$ 50,100
Travel & Meetings (includes moving)	\$ 3,580	\$ (3,320)	\$ 6,900	\$ 11,800
Business	\$ 60,029	\$ 744	\$ 59,285	\$ 63,200
Transfer to Reserve (savings)	\$ 4,000	\$ (6,000)	\$ 10,000	\$ 10,000
TOTAL EXPENSES	\$ 760,093	\$ 42,983	\$ 717,110	\$ 729,700
Net	\$ 7	\$ 7	\$ -	\$ 1,300

Governance Motions

Motion #1: On behalf of the Governance Task Force, I move the congregation affirms the proposed governance system, and empowers the Board to undertake a trial year operating in the proposed structure.

Motion #2: On behalf of the Governance Task Force, I move to amend the Bylaws with substitute language, as distributed, for sections of Article V, on Officers and the Board of Trustees.

Motion #3: On behalf of the Governance Task Force, I move to amend the Bylaws with substitute language, as distributed, for sections of Article VII, on Committees.

Motion #4: On behalf of the Governance Task Force, I move to amend the Bylaws with substitute language, as distributed, for sections of Article VIII, on Nominations and Elections.

Motion #5: I move adoption of this concurrent resolution. It is resolved that in the 2018 annual meeting, the members of Foothills Unitarian Church will have the opportunity to rescind, revise or approve the Bylaws amendments adopted in the 2017 annual meeting. Further the Board of Trustees will issue an interim report by January 15, 2018 and a final report by May 15, 2018 on the efficacy of the Bylaws changes.

Proposed By-Law Changes
(Insert pages 12-24)

Slate of Nominees

President: Erin Hottenstein is a lifelong Unitarian Universalist. She began attending Foothills Unitarian in 1998 and right away connected with the young adult group. In 2010, she joined the newly formed Stewardship Committee and was its chairperson from 2013-2015. Erin has also taught Financial Fitness classes for adults at Foothills and taught children in the RE program. Erin began her career as a professional journalist in radio, and later worked in television and newspapers. Currently, she is Vice President of Operations and Associate Trainer at Public Speaking for the Professional. Erin is married with one grown step daughter, one son and one daughter.

President Elect: Ed Beers found Foothills immediately after relocating from Southern California and the Pasadena Neighborhood UU Church. They moved to Fort Collins to be closer to their children and grandchildren living in Laporte and Golden. Linda is a retired nurse and Ed retired as an Engineer and Plant Manager. Both Linda and Ed were active in the Pasadena Church as Chalice Group Leaders. Ed most recently served as the chair of the Senior Minister Search Committee.

Member: Scott Denning has been part of Foothills Unitarian Church since 1988. He is a Professor of Atmospheric Science at CSU where he leads a large group of scientists and graduate students studying global climate and the carbon cycle. Scott and Jennifer met at the Church and both their sons grew up in this community. He can sometimes be found on summer nights at a mountain cabin photographing distant galaxies during the dark of the Moon.

Member: Sara Manvel Steen grew up in the church, and rejoined last year when she moved with her husband and three daughters to Fort Collins. After being a sociology professor in Boulder for fifteen years, Sara now spends her time doing volunteer work, writing a novel, knitting, baking, and reading, and spending time with her girls. Her involvement in the church includes serving as the meals coordinator for the caring team, knitting with the caring shawl gang, helping out in the front office, and helping to organize this summer's rummage sale. Having previously served on the board of directors for her daughter's school in Boulder, she is honored to be considered for the church board this year.

Endowment Committee Member: Jenny Miller has been a UU for over 20 years. She was actively involved with FUC's Young Adult group in the '90's, where she met her husband. In the past she helped run the College age group and was a member of the Finance committee, she is now pleased as punch to wash and fold the RE snack handkerchiefs with her Son, Duncan. She is excited to be a part of the Endowment Committee.