



**Foothills Board of Trustees Meeting
Approved Monthly Meeting Minutes
6:15 pm June 17, 2019**

Board Members in Attendance: Cheryl Hazlitt, Brendan Mahoney, Sue Sullivan, Sara Steen, April Undy, and Rev. Sean Neil-Barron as ex-officio board member. **Others:** Debbie Gentry, board member-elect.

Meeting convened at 6:15 pm with a chalice lighting and check-in.

Brendan Mahoney moved to approve the consent agenda, consisting of committee reports from Finance, Nominating, Personnel, and Governance committees and the minutes from the April and May regular board meetings. **Cheryl Hazlitt seconded. Motion passed.**

Rev. Sean Neil-Barron presented the senior minister's report, which this month included monitoring of staffing. He noted that it would require another \$90,000 in salaries to bring current staff members working more than 20 hours a week up to the midpoint of the UUA's geographically-adjusted recommended salary ranges for their positions, in answer to a question that was first asked at the annual congregational meeting June 2.

Sara Steen presented the restoring wholeness task force report, which included a suggestion for a name change to something along the lines of the safe congregation task force, and a question about the need for a narrative. Sara and Debbie, as RWTF members, will return to the task force with clarification from the board that we feel a narrative is necessary but that the detail and dissemination of it can be approached -- as all the work of the task force is meant to be -- with the intention of centering healing, and that the name does need to reflect this as well.

The board decided to **move its July and August regular board meeting** dates to accommodate the annual board retreat July 29-20 at Primrose Studio Retreat Center. **Thursday July 25th and Thursday, August 22** were the best alternate dates, given everyone's vacation schedules.

Sean provided an overview of the board of trustees' role in the upcoming capital campaign, and a review of the campaign's organization and timeline. As senior leaders

of the church, board members have a role -- to be mindful and connected to various sub-groups in the congregation and to provide the cultural and emotional leadership needed to help the congregation navigate any stress that people may feel or attempt to inject into the process. We need to be clear that we are a board that is responsive to the congregation and that we, as individual church members, communicate our support of and commitment to this capital campaign.

Sue Sullivan presented an update on discussions with endowment committee members about how to align the endowment committee with the ongoing work of the Ministry and seat it clearly within the framework of our new policy-based governance structure, how to clarify the rules governing the endowment itself so that they reflect clear lines of authority and accountability and that they are aligned with the vision of the congregation via the board of trustees. The board authorized the creation of an Endowment Task Force, composed of Brendan Mahoney, Sue Sullivan, two current members of the endowment committee, and two other lay leaders (TBD) with deep experience in church financial work. Brendan and Sue agreed to draft a charge to this task force before the Board's Annual retreat July 19-20.

Sean then presented a technology training session on BaseCamp, the new platform we will conduct all board work on, and a refresher on Google Team drive, where all board documents will reside.

After a review of the 2018-19 board year (what we experienced as board members, how we felt the board performed, and how we felt the congregation lived into our mission), and a review of the annual congregational meeting (with Sean noting the number of questions about the church's financial situation that might suggest we need to communicate to the congregation as a whole about church finances in a more systematic, regular, and understandable way), **Chery Hazlitt made a motion to adjourn and April Undy seconded. Motion passed** and the meeting was adjourned at 9:10 pm.

Minutes written and presented by
Sue Sullivan
Board Secretary