



**Foothills Board of Trustees Meeting  
Monthly Meeting Minutes  
November 15, 2018**

The Regular Meeting of the Foothills Board of Trustees was called to order at 6:08 pm

In Attendance: Trustees Ed Beers, Sara Steen, Cheryl Hazlitt, Glenn Pearson, Brendan Mahoney, April Undy, Sue Sullivan and Rev. Gretchen Haley as ex-officio trustee.

**April moved to remove the October 18<sup>th</sup> draft minutes and the November minister's report from the consent agenda, and approve remainder of the consent agenda** as presented. The remaining items consisted of filing the monthly reports from board committees and task forces and receiving, as an informational update, proposed charters from the personnel and governance committees. **Cheryl seconded. Motion passed.**

**Cheryl moved to clarify the wording in the Oct. 18<sup>th</sup> draft minutes** regarding establishing a new membership task force, changing "the issue of radically inactive members" to "the issue of members who have become inactive and how to keep our membership rolls "clean." **Sara seconded. Motion passed.**

After a brief discussion of finances, **Cheryl moved to approve the minister's report for November and April seconded. Motion passed.**

The board celebrated the successes and reviewed the lessons learned out of the 20+ visioning sessions held in October, including the need for formal protocols that ensure child care is provided when requested, and clarifying the role staff plays in support of the board.

The board revisited its own role in the life of the church, and how individual members are growing in their understanding of the responsibilities of the board of trustees in a policy-based governance structure. Dan Hotchkiss' book *Policy and Governance: Rethinking Board Leadership* was again recommended as a necessary read.

Entered executive session at 7:52 pm. In executive session, the following action items were noted:

- 1) The desire to add a restorative justice policy for use in returning people to covenant with Foothills following conflict or misconduct. We will revisit this policy discussion at our December board meeting.
- 2) The need for a board policy directing ministry to have an ongoing process of direct feedback from the congregation.
- 3) The need for an historical record of misconduct disclosures.

Executive session ended at 8:40 pm.

After reviewing and celebrating progress made on the board goals we set at our annual board retreat in August, we revisited the 2018-19 Board Calendar, making a variety of changes and updates to reflect the ongoing work of the board and the congregation.

Meeting adjourned at 9:05 pm.

Minutes recorded and presented by Sue Sullivan, secretary, Foothills Unitarian Board of Trustees.