



**Foothills Board of Trustees Meeting
Monthly Meeting Minutes
October 18, 2018**

The Regular Meeting of the Foothills Board of Trustees was called to order at 7 pm on Thursday, Oct. 18, 2018.

In attendance were Board Members Ed Beers, Sara Steen, Glenn Pearson, Sue Sullivan, Cheryl Hazlitt, April Undy, and Brendon Mahoney. Also attending was Rev. Gretchen Haley.

April motioned to approve the consent agenda. Glenn seconded. The motion was adopted. The consent agenda consisted of reports from the readiness to call task force, the visioning task force, the personnel and finance committees, and approval of the minutes from the 9/20/2018 regular board meeting.

Cheryl and Sue debriefed the board on the visioning process and the next steps (a makeup session Nov. 3 at 10 am and a staff visioning session Oct. 30th at 9:30 am.)

Rev. Gretchen presented her minister's reports and discussed strategic funding challenges for this year and the years ahead. The board asked her to return with a report on the current fundraising strategies, the gaps in funding that currently exist, and suggestions for the board's role in helping to address these gaps.

The board went into executive session, which lasted from 9:08 to 9:30 pm.

Returning to regular session, Sara outlined board work that needs to be happening outside of our board meetings, as follows:

1. Revise/write/standardize board committee charters. Ed offered to take lead on this.
2. Develop a board communication strategy. This was postponed until March, due to more pressing board initiatives.

3. Develop a monitoring strategy for the ministry. Cheryl will discuss this with Laura Park, our visioning consultant, who offered to lead us in this process.
4. Establish a board task force to develop membership procedures. The board asked Gretchen to write a charge to a new membership task force (which could include people who served on a membership committee that existed 5 or so years ago), that would address the issue of members who have become inactive and how to keep our membership rolls "clean."
5. Proceed on the work of Restoring Wholeness in the wake of ministerial misconduct disclosure. The board agreed to discuss this on Slack in the coming weeks.
6. Technology training for board members, including creating workflows, organizing existing documents, and finishing tech training for all members while offering makeup up training for those who missed previous training sessions. Sara offered to take leadership on technology training, including working with Jeffrey to schedule further training for the board with either Jeffrey or Sean.

Meeting adjourned at 9:50 pm.

Sue Sullivan,
Secretary